



PRAKASH DEEP FLAT OWNERS WELFARE SOCIETY (REGD.)

11TH FLOOR, PRAKASHDEEP BUILDING NO.7, TOLSTOY MARG, NEW DELHI-110001.

MINUTES OF MEETING

Location: RWA Office, 11th Floor, Prakash Deep Building, New Delhi

Date: 28th June 2025

Time: 03:30 PM to 05:30 PM

Attendees:

- | | |
|------------------------------|--------------------------------------|
| • Mr. Ashok Kr. Jain | – President |
| • Mr. Ravi Sharma | – Vice President |
| • Mr. Lokesh Kumar | – Secretary |
| • Mr. D. K. Devesh | – Treasurer |
| • Mr. Kailash Chandra Sharma | – Executive Member |
| • Mr. Sunil Ambardar | – Executive Member |
| • Mrs. Bindya Agarwal | – Executive Member (<i>Absent</i>) |

Discussion Points & Decisions

1. **Negotiation with Bidders – Replacement of Rusted/Damaged GI Pipelines (Raw & Soft Water Supply)**

The committee interacted with interested bidders but found their approach unsatisfactory. It was unanimously decided to initiate a tender process by inviting bids through a national newspaper to ensure wider participation and transparency.

2. **Quotation Review – Replacement of Computers (Accounts & Facility Manager)**

After reviewing comparative quotations, the committee approved the purchase of two CPUs and one monitor with accessories from **DELL** at a negotiated price of **Rs. 1,50,750/-**.

3. **Proposal for Smog-Gun Installation on Terrace (As per NGT Guidelines)**

The committee decided to defer the procurement and installation of the smog gun for a few more months to allow further research and await updates on government policies.

4. **Discussion on New Lift Quotation**

Quotations from **KONE**, **HYUNDAI**, and **ThyssenKrupp** were reviewed. Some members suggested inviting more OEMs to improve competition and comparison. The Facility Manager was instructed to collect additional proposals and present them at the next monthly meeting.

5. **Request from HDFC – Provision of 60 KW / 75 KVA Power Backup via Society's DG Sets**

The committee discussed offering HDFC power backup at an appropriate rate and Facility Manager was instructed to prepare a detailed per-KW rate chart based on current offerings to other occupants.



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6. Hyundai Lift – ARD System Battery Replacement

The committee approved the lowest quote for battery replacement from **M/s Bhawani Singh & Sons** at **Rs. 14,195/-**, including buy-back.

- o M/s Bhawani Singh & Sons – Rs. 14,195/-
- o M/s Dishani India Incorporation – Rs. 17,925/-
- o M/s Kinetic Hyundai Elevator – Rs. 21,600/-

7. Procurement of Hard Disks for CCTV Recording (8 TB each x 3)

The committee had earlier approved 8 TB hard disks at Rs. 15,400/- with a 10% discount. The Secretary was requested to further check for a better rate from other sources. However, the purchase of three hard disks was unanimously approved to ensure 30-day minimum backup capacity.

8. Review of SSA Contractor's Work Progress

The contractor could not attend the meeting due to an emergency at another site out of Delhi. Accordingly message was received, and the committee agreed to reschedule the review meeting.

9. Discussion on Facility Management (FM) Tender

The Committee has decided to discuss this issue before General Body Meeting proposed to be held in the month of August, 2025. Although such suggestion opposed by Mr. D. K. Devesh- Treasurer & Mr. Sunil Ambardar- Executive Member.

10. Signing of Previous Meeting Minutes (26th April 2025 & 24th May 2025)

The minutes of the previous meetings were formally signed and approved.

11. Installation of RO System for Society Office – Staff and Visitors

The committee discussed the recurring monthly cost of **Rs. 2,500 to Rs. 4,000** being incurred for purchasing RO drinking water from external suppliers. It was agreed that installing an **in-house commercial RO system** would not only be more **cost-effective** in the long run but also ensure better **hygiene and convenience** for the office staff and visitors.

It was therefore decided to procure a commercial RO system with a **minimum capacity of 100 litres per day**. The Facility Manager has been instructed to collect multiple quotations from reliable vendors for review and finalization in the upcoming meeting.

12. The structural Consultant's contract is set to expire on 31st July 2025.

The committee decided to extend the contract for a further period of 3 to 6 months with the latest approved rates @ Rs. 90,000/- plus GST with same terms & conditions.